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## COUNCIL MEETING

## 2021.05

To view the Meeting Materials and Briefing Notes corresponding to these Minutes please click [here](#).

### DECEMBER 17, 2021

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#### PRESENT:

**Wanda Towers**, Ph.D., C.Psych., President

**Marjory Phillips**, Ph.D., C.Psych., Vice-President

**Paula Conforti**, Dip.C.S., C.Psych.Assoc.

**Joyce Isbitsky**, Ph.D., C.Psych.

**Marilyn Keyes**, Ph.D., C.Psych.

**David Kurzman**, Ph.D., C.Psych.

**Archie Kwan**, Ph.D., C.Psych.

**Ilia Maor**, Public Member

**Melanie Morrow**, M.A., C.Psych.Assoc.

**Adrienne Perry**, Ph.D., C.Psych.

**Philip Ricciardi**, Ph.D., C.Psych.

**Paul Stopciati**, Public Member

**Scott Warnock**, Public Member

#### REGRETS:

**Nadia Mocan**, Public Member

#### STAFF:

**Rick Morris**, Ph.D., C.Psych., Registrar & Executive Director

**Barry Gang**, MBA, Dip.C.S., C.Psych.Assoc., Deputy Registrar & Director, Professional Affairs

**Zimra Yetnikoff**, Director, Investigations & Hearings

**Lesia Mackanyyn**, Director, Registration

**Stephanie Morton**, Director, Corporate Services

**Caitlin O'Kelly**, Assistant to the Registrar, Recorder

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### 2021.05.00 CALL TO ORDER

The President called the meeting to order at 9:00AM. The meeting was held virtually by Zoom and livestreamed on YouTube. The President began the meeting with a land acknowledgement statement in recognition and respect for Indigenous peoples. The President informed Council of the passing of our public member, Mr. Graeme Goebelle. She noted the many contributions he made to both the work of Council and the Committees on which he served with special recognition for bringing his professional expertise to his work on the Finance and Audit Committee. On behalf of the College, the President expressed condolences to Mr. Goebelle's wife, family, friends and colleagues.

Due to the passing of Mr. Goebelle, the College Council was not properly constituted for this meeting as the Council did not have the minimum number of public members required. Immediately following the meeting, the Executive Committee met and using the authority provided in the RHPA section 12(1), ratified all decisions taken at the meeting.

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## **2021.05.01 APPROVAL OF THE AGENDA AND MINUTES**

### **.01A APPROVAL OF AGENDA**

**It was MOVED D. Kurzman**

**That the Agenda for the Council Meeting be approved.**

**CARRIED**

### **.01B DECLARATIONS OF CONFLICTS OF INTEREST**

The President asked members of Council if there were any conflicts of interest regarding the items on the Agenda. The Council recognized that item *.04G Hiring a Project Researcher to Develop a Report to Further Council's Decision to Close Master's Level Registration* could pose an unavoidable conflict for professional members of Council. The President reminded Council members that the potential for conflicts should be kept in mind throughout the meeting and declarations made if appropriate.

### **.01C MINUTES FROM THE COUNCIL MEETING 2021.04 SEPTEMBER 10, 2021**

**It was MOVED P. Stopciati**

**That the Minutes from the Council Meeting 2021.04 of September 10, 2021 be approved as presented.**

**CARRIED**

### **.01F REVIEW OF ACTION LIST**

The Council reviewed the Action List from the minutes of the previous meeting and noted items that were completed, outstanding or on the Agenda at this meeting.

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## **2021.05.02 CONSENT AGENDA**

The Consent Agenda was received.

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## **2021.05.03 POLICY ISSUES**

### **.03A APPROVAL PROCESS: CHANGES TO LISTING OF MEMBER'S HIGHEST ACADEMIC DEGREE**

The Registrar provided the Council with a Briefing Note with proposed amendments to the *Standards of Professional Conduct, 2017*. Situations have arisen in which members trained at the master's level, who hold Certificates of Registration as a Psychologist, undertake further education and are awarded a doctoral degree. These members have applied to the College for authorization to use their doctoral degree as well as the title "Doctor" in representing their qualifications. The current wording of *Standards* does not permit this as the *Standards* require that a member use the highest degree upon which their registration was based and that they may only use the title "Doctor" when they have been registered as a Psychologist on the basis of a doctoral degree.

To address this, it was suggested that *Standard 6. Representation of Services of the Standards of Professional Conduct, 2017* be amended to permit the College, as represented by the Registrar, to review applications submitted by master's level Psychologist members to determine if they should be authorized to use their new doctoral degree as well as the title "Doctor" in representing their qualifications. In doing so, the Registrar will consider the nature of the doctoral degree, specifically if it would be acceptable to the College if it accompanied a 'first time' application for a *Certificate of Registration as a Psychologist*.

**It was MOVED S. Warnock**

**That *Standard 6. Representation of Services of the Standards of Professional Conduct, 2017*, specifically 6.1 d and e, be amended to indicate that the Registrar, on behalf of the College, is authorized to approve changes to a member's listing of their highest academic degree in situations where no other avenue for approval is available.** **CARRIED**

**Action Item Office of the Registrar**

Updated *Standard 6. Representation of Services of the Standards of Professional Conduct, 2017*.

### **.03B EXPANSION OF ELIGIBILITY FOR TIME-LIMITED INTERIM AUTONOMOUS PRACTICE CERTIFICATE**

The Deputy Registrar provided the Council with a Briefing Note and recommendation to expand the College's current eligibility for *Time Limited Registration for Practitioners from Other Jurisdictions* to include practitioners who request authorization to provide service, temporarily, to existing or former clients who have moved **permanently** to Ontario.

The current College process permits temporary, time limited membership to individuals licensed to provide psychological services in other jurisdictions to provide services, for up to 12 months, to an existing client now located in Ontario. The policy requires that the client must be residing in Ontario **temporarily** for a reason such as attending school or a short-term employment situation. This expansion to our current policy will facilitate continuity of care by ensuring that clients moving to Ontario **permanently** can continue to receive services during the transition. In addition, it was noted that, at times, an estranged family, living in different provinces may seek family therapy. This temporary, time limited, certificate would permit service to be obtained by all family members.

**It was MOVED P. Conforti**

**That the College's current eligibility for *Time Limited Registration for Practitioners from Other Jurisdictions* be expanded to include practitioners who request authorization to provide service to:**

- Existing and former clients who have moved permanently to Ontario;
- Individuals living in Ontario but are part of a family which is receiving service in another jurisdiction.

**CARRIED**

**Action Item Office of the Registrar**

Update the eligibility requirements for *Time Limited Registration for Practitioners from Other Jurisdictions* on the College's website.

### **.03C COLLEGE PERFORMANCE MANAGEMENT FRAMEWORK (CPMF) UPDATE**

The Deputy Registrar provided the Council with a Briefing Note which included a Ministry summary of the results of the first 2020 *CPMF* and the work that was being undertaken to complete the 2021. The Ministry of Health requires every health regulatory College to complete the *CPMF* reporting on its compliance with the standardized performance measures set out by the Ministry. Staff are currently working on completing the 2021 reporting tool which will be provided to Council in March 2022 and then submitted to the Ministry.

### **.03D COUNCIL EVALUATION OF MEETING EFFECTIVENESS**

The Registrar provided the Council with a Briefing Note and a copy of a proposed Council Meeting Evaluation Survey. Within the *College Performance Measurement Framework (CPMF)*, Governance is identified as one of the main domains contributing to a College effectively serving and protecting the public interest. One of the *CPMF* Standards relates to the evaluation of Council effectiveness which is being assessed by some Colleges through evaluations of Council meeting effectiveness. The survey proposed would be emailed to members of Council in attendance immediately following the meeting and completed anonymously. The results of the survey would be tabulated and presented to the next meeting of Executive Committee and Council.

**It was MOVED M. Phillips**

**That the Council approve the use of the proposed Council Meeting Evaluation Form. CARRIED**

### **.03E AMENDMENTS TO BY-LAW 20 & BY-LAW 5**

The Registrar provided the Council with a Briefing Note and a copy of the proposed amendments to *By-law 5: Selection of Committee Chairs and Committee Members* and *By-law 20: Election to Council, Qualifications, Terms of Office and Conditions for Disqualification*. Within the *College Performance Measurement Framework (CPMF)*, Governance is identified as one of the main domains contributing to a College effectively serving and protecting the public interest.

One of the Standards set out in the *CPMF* requires that members running for Council, or wishing to participate as a member of a College Committee, received an orientation to the role and mandate of the College and its Committees prior to seeking the position. Changes to *By-laws 5* and *20* are needed to permit the College to require a member to attend an orientation as part of the nomination process for a Council seat or as a requirement to serve on a College Committee.

Another *CPMF* Standard requires that the College have a *cooling off period*, between actively participating on an association's leadership and being on Council, as part of the eligibility criteria in running for Council. Currently, the College does not have a cooling off period but rather only requires that, before taking their Council seat, a member resign from any association leadership position that could potentially pose a conflict. A review of the policies of other Colleges, found that a one-year period is quite common and therefore this is suggested in the draft changes to the *By-law 20: Elections to Council. . . Conditions for Disqualification*.

The proposed By-law amendments are required to be circulated to the membership for at least 60 days. Feedback received will be provided to Council with a final decision to occur at the March 2022 meeting.

**It was MOVED P. Conforti**

**That the proposed amendments to:**

- *By-law 5: Selection of Committee Chairs and Committee Members*
- *By-law 20: Election to Council, Qualifications, Terms of Office and Conditions for Disqualification*

**be approved for circulation to the membership.**

**CARRIED**

**Action Item Office of the Registrar**

Circulate amendments to *By-law 5: Selection of Committee Chairs and Committee Members* and *By-law 20: Election to Council, Qualifications, Terms of Office and Conditions for Disqualification*, to the membership.

**.03F POLICY II-2(V): ALTERNATIVE DOCUMENTATION GUIDELINE**

The Registrar provided the Council with a Briefing Note and a copy of the proposed *Policy II-2(v): Alternative Documentation Guideline*. In exceptional circumstances, applicants are unable to obtain required *original* documents due to crises, political situations, or other circumstances beyond the applicant's control. This policy describes the process by which candidates in such circumstances can meet the documentation requirements of the College.

**It was MOVED A. Perry**

**That *Policy II-2(v): Alternative Documentation Guideline* be approved.**

**CARRIED**

**Action Item Office of the Registrar**

Add *Policy II-2(v): Alternative Documentation Guideline*, to the *Colleges Policy and Procedure Manual*.

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**2021.05.04 BUSINESS ISSUES**

**.04A PRESIDENT'S REPORT**

The Council reviewed the President's Report for the second quarter. There were no questions or comments.

**.04B REGISTRAR & EXECUTIVE DIRECTOR'S REPORT**

The Council reviewed the Registrar's Report for the second quarter. There were no questions or comments.

**.04C REGISTRATION COMMITTEE QUARTERLY REPORT**

The Council reviewed the second quarter report and noted the:

- Supervision Resource Manual Working Group is continuing to meet. A draft of the revised Manual will be going to the January Registration Committee Meeting.
- The systematic review of the Oral Examinations process is continuing. As part of the review, the Committee is considering a process to evaluate CFTA applicants on the controlled act of communication of a diagnosis.

**.04D INQUIRIES, COMPLAINTS AND REPORTS COMMITTEE QUARTERLY REPORT**

The Council reviewed the second quarter report and there were no questions or comments.

#### **.04E INTEGRATED RISK MANAGEMENT REPORT**

The Council reviewed the annual Integrated Risk Management Report provided by the Registrar. There were no questions or comments.

#### **.04F DIRECTORS OF CLINICAL TRAINING PROGRAMS MEETING ORAL REPORT**

Dr. Adrienne Perry and Dr. Marjory Phillips gave an oral report on the joint meeting of the Directors of Clinical Training and Internship Directors that took place on October 28, 2021. Thirty-eight representatives were in attendance and the following topics were discussed:

- Updates from the Registration Committee
- Continued impacts of COVID-19
- Equity, Diversity, and Inclusion

#### **.04G HIRING A PROJECT RESEARCHER TO DEVELOP A REPORT TO FURTHER COUNCIL'S DECISION TO CLOSE MASTER'S LEVEL REGISTRATION**

In September 2019, the College Council passed a motion, *That the College pursue amendments to O.Reg. 74/15 - Registration under the Psychology Act, 1991 to discontinue Master's level registration*. The Ministry of Health staff were informed of this decision and indicated they would speak with their colleagues from other Ministries, e.g., Corrections, Long Term Care, Education, to ascertain any issues or concerns they may have for Council to address. They suggested this information would be helpful before the College began the Registration Regulation amendment process. Unfortunately, the Ministry has had to focus on other priorities, and have been unable to turn their attention to providing feedback to the College regarding the Council motion.

The Executive Committee is recommending that the College take a more proactive approach to this issue. The suggestion was to hire a Project Researcher to write a report explaining the reasons for the decision, the movement in this direction by other Canadian regulators, and the current trends in training of psychological practitioners. In addition, the report would consider potential consequences of closing Master's level registration and how these might be addressed. It was recognized that research and information of this type would be necessary in preparing Council's formal request for amendments to the Registration Regulation.

**It was MOVED J. Isbitsky**

**That a Project Researcher be hired to focus on furthering the decision of Council to close Master's level registration and that the Executive Committee be authorized to approve the salary/contract range to be commensurate with the individual's experience and training.**

**CARRIED**

#### **Action Item Registrar**

Hire a project researcher to develop a report to further Council's decision to close master's level registration.

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### **2021.05.05 STRATEGIC ISSUES**

#### **.05A STRATEGIC DIRECTION IMPLEMENTATION UPDATE**

The Registrar provided the Council with the updated *Strategic Direction Implementation Table*. This table is used to chart the work undertaken and accomplished in fulfilling the College's

Strategic Direction. Items added since the Council Meeting of September 10, 2021 were shown in **Bold**.

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**2021.05.06 OTHER BUSINESS**

**.06A SET ELECTIONS DATE**

The Council confirmed that the date for the elections in District 1 (North), District 2 (Southwest) and District 3 (Central) will be March 31, 2022.

**It was MOVED S. Warnock  
That the elections to Council in District 1 (North), District 2 (Southwest) and District 3 (Central)  
will be held on March 31, 2022. CARRIED**

**.06B NEXT COUNCIL MEETINGS:**

- March 11, 2022
- June 17, 2022

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**2021.05.07 ADJOURNMENT**

There being no further business,

**It was MOVED A. Kwan  
That the Council Meeting be adjourned. CARRIED**

The Council Meeting was adjourned at 11:30PM

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Wanda Towers, Ph.D., C.Psych., President

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Marjory Phillips, Ph.D., C.Psych., Vice-President

**Minutes approved at the Council Meeting on March 11, 2022**