

Council Meeting Materials to be Publicly Available

At the recent meeting of the Council of the College, the decision was made to make Council meeting materials publicly available. The current practice, as delineated in the policy on *Observers and Guests at Council Meetings*, prescribes that attendees only receive a copy of the meeting agenda. While observers could be present for the discussion of all items, except for those held *in camera*, they are not provided with any of the documents or reports under consideration. It was recognized that this posed difficulties for observers in following the often detailed and complex Council discussions.

A review of the practices of a number of other Health Regulatory Colleges was undertaken to determine the public availability of their Council materials. It was found that of the Colleges surveyed, most make all or almost all information, available to observers with the exception of the materials for *in camera* items. In making the Council materials available, it was noted that many Colleges posted this information on their websites in advance of the meeting, so it is readily accessible to all interested individuals, not only to those attending the Council meeting.

The College Council revised the policy on *Observers and Guests at Council Meeting* such that, beginning with the Council meeting to be held on June 17th, 2016, Council meeting materials will be available on the College website during the week leading up to the meeting. Normally, this will include the draft documents to be considered by Council except those related to *in camera* items. For those attending the meeting, the College will provide

a copy of the draft agenda; however other meeting materials will not be reproduced. Attendees wishing to have the meeting materials may bring their own hard copy or access it electronically.

A link to the Council meeting materials will be included in the announcement of the Council meeting on the College homepage. Following the meeting, the Council materials will be posted, along with the agenda and approved minutes in the *Council Agenda, Materials and Approved Minutes tab* in the [Resources](#) section of the College website.
