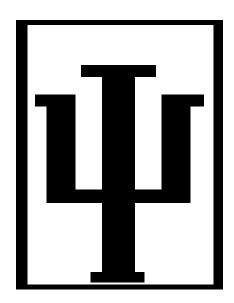
**The** College of Psychologists of Ontario L'Ordre des psychologues de L'Ontario

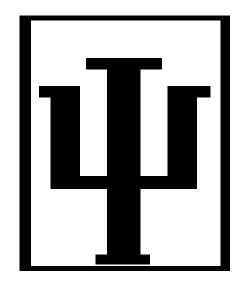




## 2005/2006

#### The College of Psychologists of Ontario L'Ordre des psychologues de l'Ontario

110 Eglinton Avenue West, Suite 500, Toronto, Ontario M4R 1A3



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#### **Council and Staff**

#### Council Members District 1 – North

District 1 – North District 2 – Southwest District 3 – Central District 4 – East District 5 – GTA East District 6 – GTA West District 7 – Psychological Associate District 8 – Academic

#### Ex-Officio

**Public Appointees** 

Josephine Tan, Ph.D., C.Psych. Maggie Gibson, Ph.D., C.Psych. Dorothy Cotton, Ph.D., C.Psych. Clarissa Bush, Ph.D., C.Psych. Janice Currie, Ph.D., C.Psych. Dalia Slonim, Psy.D., C.Psych. Glenn Webster, M.Ed., C.Psych.Assoc. G. Ron Frisch, Ph.D., C.Psych. Nicholas Kuiper, Ph.D., C.Psych. Ron Davis, Ph.D., C.Psych. Mary Bradley, M.A.Sc., C.Psych.Assoc.

Gaye V. Dale Vincent Lacroix Mark Lawrence Dr. Ivan McFarlane Susan Nicholson Enyie John Onuoha

College Staff Registrar & Executive Director Catherine Yarrow, MBA, Ph.D., C.Psych. Deputy Registrar/Director, Professional Affairs Rick Morris, Ph.D., C.Psych. Director, Investigations and Hearings Barry Gang, Dip.C.S., C.Psych.Assoc. Connie Learn Director, Registration and Administration Robert Feldman Investigator Information Systems Administrator Gnana Fernando Administrative Assistant Nhan Huynh Administrative Assistant Michelle Langlois Administrative Assistant Marilyn Laville Lesia Mackanyn Administrative Assistant: Registration Investigator Mona McTague Assistant to the Registrar Prema Shankaran Administrative Assistant: Investigations and Resolutions Jean-Michel Trussart Administrative Assistant: Registration Myra Veluz Contract Staff Bookkeeper Savi Persaud Laurie Case **Decisions Administrator** 

#### Council

**Introduction** The Council is the Board of Directors of the College and is responsible for managing and administering the affairs of the College. As the College's fiscal year begins on June 1, this report covers Council's activities for the period June 1, 2005 to May 31, 2006.

In 2005-2006, Dr. Clarissa Bush was re-elected in District 4, East, and Mr. Glenn Webster was elected in District 7, Psychological Associate.

The Council met in May, September and December 2005, and in March 2006. At the May 2005 Council meeting, Maggie Gibson, Ph.D., C.Psych. was elected President for 2005-2006.

**Policy Issues** Council divided the reserve fund into separate reserve funds with distinct purposes, on the advice of the auditor who completed the most recent audit. An amendment to the College bylaw that addresses the Core reserve issue was made, allowing Council discretion regarding the funds.

The Finance Committee conducted an annual review of fees charged for registration renewal and cost recovery items, and it was found that the College had an operating surplus. Therefore, it was concluded by the Finance Committee and Council that a rise in fees will be unnecessary at this time.

Council removed the "Out-of-Province" fee category for members residing outside Ontario. Members residing outside Ontario will now have the choice of taking Regular status, Inactive status, or Retired status. Bylaw 18: Fees was amended to this end.

A Conflict of Interest policy was adopted by Council for all Council and Committee members. The College also approved the College Privacy Code which was originally provided to Council in December 2004, but had not been formally approved.

Council approved the College being involved as a founding member of the Association of Canadian Psychology Regulatory Organizations (ACPRO). The role of the organization and its relationship to CPAP are still under discussion.

HPRAC held public consultations across the province regarding the proposed regulation of psychotherapy, which were attended by members of Council as observers. It appeared that most of the stakeholders seem to be in favour of some form of regulation for psychotherapy, including service providers who wish to be seen to be accountable and to have certain guidelines.

Council oversaw and received reports of interactions between College representatives and government and other regulatory agencies. The College engaged the services of a Government Relations Consultant to prepare an Environmental Scan.

The status of the proposed Registration Regulation amendments which were submitted to the Ministry of Health and Long-Term care were monitored. Council approved an increase in the cut score for the Jurisprudence and Ethics Examination (JEE), which must be passed by every candidate for registration with the College.

The Council agreed that the College web site is a predominant means of education and communication with the members and the public, and that it is necessary to outsource the task of redesigning it. A budget of \$25,000 has been allocated for the redesign, and design plans have been made in consultation with the designers, committees, and staff.

Council extended the non-voting Psychological Associate seat on Council for a further three-year term, from 2006-2009. An election took place in March, 2006 for this seat.

HPRAC, the OAPA, and Council have been communicating about the issue of the Psychological Associate title not being properly recognized by government, insurance providers, and the public. Psychological Associate members questioned whether the Psychological Associate title really serves to protect the public. While it was acknowledged that the College staff and Council have worked to raise awareness of the title, Psychological Associate members still experience difficulties in having their credentials recognized. Council decided that if HPRAC consults with the College regarding the two titles, the College will respond with factual information.

#### **Executive Committee**

| Introduction             | During 2005-2006, the Executive Co-<br>teleconferences.  | mmittee held four regular meetings and three  |
|--------------------------|--|---|
| Members                  | Maggie Gibson, Ph.D., C.Psych.<br>Clarissa Bush, Ph.D., C.Psych.<br>Dalia Slonim, Psy.D., C.Psych.<br>Glenn Webster, M.Ed., C.Psych.Assoc.<br>Mark Lawrence<br>Susan Nicholson | President<br>Vice-President<br>Member-at-Large<br>Member-at-Large<br>Public Member<br>Public Member |
| College Staff<br>Support | Catherine Yarrow, MBA, Ph.D., C.Psych.<br>Prema Shankaran  | Registrar & Executive Director<br>Assistant to the Registrar  |
| Activities               | •  | or 2005-2006 met at the end of the prior fiscal year to   |

**Ctivities** The newly elected Executive Committee for 2005-2006 met at the end of the prior fiscal year to appoint committee members for the 2005-2006 year. Members of the Nominations Committee were appointed at the February 2006 meeting. To facilitate Council training and orientation, the committee directed that, in addition to the orientation for new Council members held the evening before their first Council meeting, a brief refresher presentation be provided to the full Council at the first meeting of each new fiscal year.

Investigations and Inquiries: The Committee considered reports from one Registrar's investigation and one Board of Inquiry, and appointed investigators in four matters.

The Committee received information regarding a proposed new Association of Canadian Psychology Regulatory Organizations. During the year, the committee monitored the work of a task force assigned to participate in meetings and prepare a submission to the HPRAC consultation on the regulation of psychotherapy. Later in the year, the committee appointed a task force to respond during 2006-2007 to the anticipated HPRAC report on the psychotherapy referral.

The Committee made recommendations to the policies and bylaws review task force on policy matters including the reserve fund, budgeting, auditing of committee processes, the role of the Finance and Audit Committee and conduct of the Registrar's performance review. In addition, the Committee recommended background information for Council to consider in relation to the proposed Practice Analysis for the Jurisprudence and Ethics Examination.

The Committee considered proposed amendments to the Quality Assurance Regulation and appointed a task force to review the Registration Regulation and make recommendations to Council regarding possible provisions for temporary practice.

Following review by the Finance Committee, the Executive Committee considered detailed monthly financial statements and finalized the draft budget for presentation to Council.

During the year, the President and/or Vice-President represented the College at various regulatory meetings and conferences: Federation of Health Regulatory Colleges of Ontario, Association of State and Provincial Psychology Boards, and Council of Provincial Associations of Psychologists. The Committee submitted a nomination for the position of Member-at-Large on the Board of Directors of the Association of State and Provincial Psychology Boards. In mid-year, the President and Registrar met with officers of the Ontario Psychological Association and the Ontario Association of Psychological Associates to discuss a range of issues. On April 27, 2006 the Executive Committee hosted a reception in Hamilton for local members. This was followed by a Committee meeting the next day...

#### **Registration Committee**

| Introduction | The Registration Committee has four major roles: (1) to review all applications for registration of       |
|--------------|---|
|              | psychologists and psychological associates referred by the Registrar, at all steps in the registration or |
|              | appeals process, and to make individual registration decisions; (2) to review applications under Section  |
|              | 19. of the Regulated Health Professions Act (RHPA) for removal or modification of a term, condition       |
|              | or limitation; (3) to review requests for change of area of practice for autonomous practice members;     |
|              | and (4) to recommend registration policy and procedures consistent with the RHPA, Regulation 533/98,      |
|              | Registration and with applicable interprovincial or international agreements such as the Agreement on     |
|              | Internal Trade (AIT) and the North American Free Trade Agreement (NAFTA).                                 |
|              |   |

| Members                  | Clarissa Bush, Ph.D., C.Psych., Chair        | Council Member  |
|--------------------------|--|---|
|                          | Petra Duschner, Ph.D., C.Psych.              | College Member  |
|                          | Tim Hill, M.A., C.Psych.Assoc.               | College Member  |
|                          | Nicholas Kuiper, Ph.D., C.Psych.             | Council Member  |
|                          | Vince Lacroix                                | Public Member   |
|                          | Ivan McFarlane                               | Public Member   |
|                          | Dalia Slonim, Psy.D., C.Psych.               | Council Member  |
| College Staff<br>Support | Connie Learn<br>Lesia Mackanyn<br>Myra Veluz | Director, Registration and Administration<br>Administrative Assistant: Registration<br>Administrative Assistant: Registration |

**Meetings** The Registration Committee held a total of 17 meetings in this fiscal year. The Committee met in plenary session for the consideration of broader issues, including the preparation of recommendations to Council on registration policy. Plenary sessions were held on five occasions. The Committee met in panel sessions for the review of individual cases. Panel A and Panel B each met six times

**Panel** Virtually all cases require thorough preliminary staff review with multiple interactions between the applicant and staff. Approximately half of the cases require more than one review by a panel during the period of supervised practice or for approval for an oral examination. In some instances, where the decision is not favourable to the applicant, appeals may be made to the Health Professions Appeal and Review Board (HPARB). Decisions from HPARB have provided direction to each panel in rendering more detailed orders, communicated in a manner consistent with the provisions of RHPA.

**Plenary Deliberations** The Committee reviewed the report from the audit of the registration process and planned an implementation strategy. An expedited registration procedure was developed for use in response to disasters in other jurisdictions. The conflict of interest and bias policy was updated, as well as guidelines for ensuring confidentiality of information used by the Committee. Work began on a policy and procedures manual for the Committee. A continuing education session was provided by the Manager of Appeals and Prosecutions of the Professional Engineers Ontario. A report was received from the Registration Task Force regarding the proposed amendments to the Registration Regulation. The Committee recommended to Council changes in the Guidelines for Supervisors and the Guidelines for the number of attempts of the Examination for Professional Practice in Psychology. Draft guidelines were developed for courtesy or temporary registration.

#### Summary of Activities for 2005 – 2006

| (international academic credentials = those obtained outside Canada) |                                  |                                       |                               |  |  |
|--|----------------------------------|---------------------------------------|-------------------------------|--|--|
| Title  | Canadian Academic<br>Credentials | International Academic<br>Credentials | Totals*<br>05/06 <b>04/05</b> |  |  |
| Psychological Associate  | 32                               | 11                                    | 43 27                         |  |  |
| Psychologist   | 74                               | 37                                    | 111 <b>109</b>                |  |  |
| Totals   | 106                              | 48                                    | 154 <b>136</b>                |  |  |

Applications Received by the College: June 1, 2005 to May 31, 2006 (application = completed application form + fee)

\* 2004 – 2005 totals shown in bold type where available.

#### Certificates Authorizing Supervised Practice Issued: June 1, 2005 to May 31, 2006

| Title                   | Canadian Academic<br>Credentials | International Academic<br>Credentials | Totals*<br>05/06 <b>04/05</b> |
|-------------------------|----------------------------------|---------------------------------------|-------------------------------|
| Psychological Associate | 15                               | 5                                     | 20 <b>25</b>                  |
| Psychologist            | 62                               | 30                                    | 92 <b>102</b>                 |
| Totals                  | 77                               | 35                                    | 112 <b>127</b>                |

\* 2004 - 2005 totals shown in bold type where available.

| Title                   | Canadian Academic<br>Credentials | International Academic<br>Credentials | Totals*<br>05/06 <b>04/05</b> |  |
|-------------------------|----------------------------------|---------------------------------------|-------------------------------|--|
| Psychological Associate | 2                                | 0                                     | 2 0                           |  |
| Psychologist            | 4                                | 3                                     | 7 1                           |  |
| Totals                  | 6                                | 3                                     | 9 1                           |  |

#### <u>Certificates Authorizing Interim Autonomous Practice Issued:</u> June 1, 2005 to May 31, 2006 (a six month certificate – no supervision)

\* 2004 - 2005 totals shown in bold type where available.

#### <u>Applications Refused: June 1, 2005 to May 31, 2006</u> (Reviewed = referred to Registration Committee for detailed review)

| Title                   |          | n Academic<br>dentials |          | al Academic<br>entials | Total R<br>05/06 | efused*<br>04/05 |
|-------------------------|----------|------------------------|----------|------------------------|------------------|------------------|
|                         | Reviewed | Refused                | Reviewed | Refused                |                  |                  |
| Psychological Associate | 8        | 0                      | 2        | 2                      | 2                | 5                |
| Psychologist            | 4        | 0                      | 0        | 0                      | 0                | 3                |
| Totals                  | 12       | 0                      | 2        | 0                      | 2                | 8                |

\* 2004 – 2005 totals shown in bold type where available

#### Examination for Professional Practice in Psychology

|   | 2003 - 2004 | 2004 - 2005 | 2005 - 2006 |
|---|-------------|-------------|-------------|
| Applications received by the College & submitted to the<br>Professional Examination Service (PES) | 125         | 146         | 148         |
| Scores received from PES  | 118         | 125         | 154         |

| Jurisprudence & Ethics Examination |
|------------------------------------|
|------------------------------------|

| Examination Session | Number of candidates<br>2003 - 2004 | Number of candidates<br>2004 - 2005 | Number of candidates<br>2005 – 2006 |
|---------------------|-------------------------------------|-------------------------------------|-------------------------------------|
| Fall Examination    | 61                                  | 78                                  | 50                                  |
| Spring Examination  | 75                                  | 90                                  | 71                                  |
| Total for the year  | 135                                 | 168                                 | 121                                 |

#### Oral Examinations

| Examination session   | Number of Candidates<br>2003 - 2004 | Number of Candidates<br>2004 - 2005 | Number of Candidates<br>2005 - 2006 |
|-----------------------|-------------------------------------|-------------------------------------|-------------------------------------|
| December Examinations | 56                                  | 70                                  | 77                                  |
| June Examinations     | 61                                  | 52                                  | 58                                  |
| Total for the year    | 117                                 | 122                                 | 135                                 |

<u>Registration Interviews:</u> June 1, 2005 to May 31, 2006 (mobility, term/condition/limitation, change of area)

| Title                   | 2003 - 2004 | 2004 - 2005 | 2005 - 2006 |
|-------------------------|-------------|-------------|-------------|
| Psychological Associate | 6           | 4           | 2           |
| Psychologist            | 6           | 7           | 7           |
| Total for the year      | 12          | 11          | 9           |

#### Certificates Authorizing Autonomous Practice Issued: June 1, 2005 to May 31, 2006

| Title                   | 2003 - 2004 | 2004 - 2005 | 2005 - 2006 |
|-------------------------|-------------|-------------|-------------|
| Psychological Associate | 25          | 24          | 21          |
| Psychologist            | 90          | 99          | 111         |
| Total for the year      | 115         | 123         | 132         |

#### **Quality Assurance Committee**

- **Introduction** The Regulated Health Professions Act, 1991 (RHPA) requires that the College establish a Quality Assurance Program. A Quality Assurance Program is defined as "a program to assure the quality of the practice of the profession and to promote the continuing competence among the members". The Quality Assurance Committee has the statutory responsibility for the development and implementation of the College's Quality Assurance Program.
  - **Members** The Quality Assurance Committee of the College of Psychologists consists of three members of the Council (one public and two professional), and two professional non-Council members, as well as staff support. Members of the Committee for the year 2005 2006 were:

|            | Josephine Tan, Ph.D., C.Psych., Chair<br>Ron Davis, Ph.D., C.Psych.<br>Lynette Eulette, Ph.D., C.Psych<br>Vincent Lacroix,<br>Karin Mertins, M.A., C.Psych.Assoc. | College Member<br>Council Member<br>College Member<br>Public Member<br>College Member |
|------------|---|---|
| lege Staff | Rick Morris, Ph.D., C.Psych.,   | Deputy Registrar/Director, Professional Affairs                                       |
| Support    | Michelle Langlois   | Administrative Assistant  |

**Activities** The Quality Assurance Committee met both by teleconference and in person a total of five times during the 2005-2006 fiscal year: October 2005, January 2006, twice in February, 2006, and once in April 2006.

#### Self Assessment Guide (SAG)

College

The Committee monitored the completion of the Self-Assessment Guide and Professional Development Plans for all odd-registration numbered members whose completion was due this year. Most members completed the SAG and returned the Declaration of Completion by the due date or following receipt of a reminder notice. Only five members did not participate in this required process and were referred to the Registrar. The Standards of Professional Conduct require members to participate fully in the QA program. The 2006 SAGs for even-registration numbered members were sent out in early February 2006.

#### **Quality Assurance Regulation Amendment:**

The substantive changes made to the Quality Assurance Regulation amendment were circulated to the membership in the <u>Bulletin</u> of December 2005. Members were asked to submit comments, if any, to the Committee. A limited amount of feedback was received. The Committee discussed the feedback provided and determined that the nature of the suggestions were not substantial and therefore it was unnecessary to obtain further Council approval and the regulation amendments were submitted to the Ministry of Health and Long-Term Care.

#### Peer-Assisted Reviews (PAR):

Twelve Peer-Assisted Reviews were completed in 2005. No serious concerns were noted by the members who participated. The Committee reviewed the reviewer and reviewee feedback surveys and appreciated a number of constructive suggestions made regarding the process. The next series of reviews began in early 2006.

#### Directed Practice Assessments:

The Committee engaged in a Directed Practice Assessment of a member referred to Quality Assurance by the Complaints Committee. Two assessors, working on behalf of the Committee, conducted an on-site review of the member's practice and submitted a report to the Committee. This matter was resolved by the Quality Assurance Committee and the member.

#### **Fitness to Practice Committee**

- **Introduction** The role of the Fitness to Practice Committee is to conduct hearings in matters referred by the Executive Committee concerning alleged incapacity of a member. The Committee is also responsible for hearing applications for reinstatement by members whose certificate of registration was revoked following incapacity proceedings.
  - **Members** The Fitness to Practice Committee of the College of Psychologists consists of three members of the Council (one public and two professional) and two professional non-Council members. Members of the Committee for the year 2005 2006 were:

|                          | G. Ron Frisch, Ph.D., C.Psych., Chair,         | Council Member                        |
|--------------------------|--|---------------------------------------|
|                          | Janice Currie, Ph.D., C.Psych.,                | Council Member                        |
|                          | Gaye Dale                                      | Public Member                         |
|                          | Mustaq Khan, Ph.D., C.Psych.                   | College Member                        |
|                          | Patricia Mara Stapleton, M.Sc., C.Psych.Assoc. | College Member                        |
| College Staff<br>Support | Barry Gang, Dip.C.S., C.Psych.Assoc.           | Director, Investigations and Hearings |

**Activity** The Committee did not receive any referrals or conduct any hearings this year.

#### **Client Relations Committee**

- **Introduction** Section 84 of the Health Professions Procedural Code of the Regulated Health Professions Act, 1991 (RHPA) requires the College to have a Client Relations Committee whose mandate is to enhance relations between members and their clients. The Code outlines specific responsibilities for the Committee with respect to sexual abuse prevention while allowing the Committee to address a broader spectrum issues related to client-member relationships.
  - **Members** The Client Relations Committee consists of four members of Council (two public and two professional) and two professional, non-Council members, as well as staff support. Members of the Committee for the fiscal year 2005-2006 were:

Susan Nicholson, Chair Dorothy Cotton, Ph.D., C.Psych. Jane Marie James, M.Ed., C.Psych.Assoc. Nicholas Kuiper, Ph.D., C.Psych. Enyie John Onuoha Douglas Reberg, Ph.D., C.Psych.

Public Member Council Member College Member Council Member Public Member College Member

| College Staff | Rick Morris, Ph.D., C.Psych. |
|---------------|------------------------------|
| Support       | Michelle Langlois            |

Deputy Registrar/Director, Professional Affairs Administrative Assistant

**Activities** The Client Relation Committee met by teleconference in June, 2005, January 2006, and at the College office in January 2006.

#### Education

This year, the Committee focused on improving the College website in order to provide more detailed and updated information to members of the profession and to the public. It was noted that the College already had most of what is needed with respect to the content. There was a general consideration of what was currently on the website. The Committee consulted with the Complaints Committee about whether there should be more information on the public register with regard to complaints resolutions.

The Committee directed that an RFP be prepared to be distributed to some website design firms, with the goal of having the redesigned site up and running by the Fall 2006.

#### Funding for Therapy

The Committee approved the applications of three individuals for funding after reviewing their claims in light of the eligibility criteria under the RHPA. One of these individuals has begun receiving therapy while the other two have been informed that they are eligible, but have not yet requested the funding. A total of two individuals were supported through this program this year.

#### **Complaints Committee**

## **Introduction** The Complaints Committee is responsible for the investigations of complaints about members of the College. As required by statute, every complaint is investigated by a panel of the Committee comprised of two professional members of the Committee and one member of the Committee appointed to the College by the Lieutenant Governor in Council. After the investigation has been completed, the panel considers all of the relevant information and renders a decision. In each case, the Committee provides the parties to the complaint with a written decision and reasons.

If a member or complainant is dissatisfied with the adequacy of the Committee's investigation or believes the decision reached is unreasonable, he or she can request a review by the Health Professions Appeal and Review Board (HPARB). The HPARB is an adjudicative tribunal under the Regulated Health Professions Act, 1991 (RHPA). Through reviews, the HPARB monitors the activities of the Complaints Committee to ensure it fulfills its duties in the public interest and as mandated by legislation.

| Members | Dorothy Cotton, Ph.D., C.Psych., Chair | Council Member |
|---------|--|----------------|
|         | Mary Bradley, M.A.Sc., C.Psych.Assoc.  | College Member |
|         | Gaye Dale                              | Public Member  |
|         | G. Ron Frisch, Ph.D., C.Psych.         | Council Member |
|         | Lorne Korman, Ph.D., C.Psych.          | College Member |
|         | Mark Lawrence                          | Public Member  |
|         | Ivan McFarlane                         | Public Member  |
|         | Janet Morrison, M.A., C.Psych.Assoc.   | College Member |
|         | Susan Nicholson                        | Public Member  |
|         | Debbie Nifakis, Ed.D., C.Psych.        | College Member |
|         | Enyie John Onuoha                      | Public Member  |
|         | Glenn Webster, M.Ed., C.Psych.Assoc.   | Council Member |
|         |  |                |

| College Staff | Barry Gang, Dip.C.S., C.Psych.Assoc. | Director of Investigations and Hearings      |
|---------------|--------------------------------------|--|
| Support       | Robert Feldman, LL.B.                | Investigator: Investigations and Resolutions |
|               | Mona McTague, LL.B.                  | Investigator: Investigations and Resolutions |
|               | Jean-Michel Trussart                 | Administrative Assistant: Investigations and |
|               |                                      | Resolutions                                  |
|               | Michelle Langlois                    | Administrative Assistant                     |
|               | -                                    |  |

**Activities** At the beginning of the year there were 52 outstanding complaints brought forward from the previous fiscal year. The College also received 57 new complaints during the year and was asked to reconsider one matter by HPARB, following a review.

The chart below entitled, *Nature of New Complaints Received by the CPO, June 1, 2005 to May 31, 2006* describes the 57 new complaints received by the College.

Nature of New Complaints Received by the College of Psychologists June 1, 2005 to May 31, 2006

| By Nature of the Complaint                                 |        | # of Cases |
|--|--------|------------|
| Bias   |        | 5          |
| Breach of confidentiality                                  |        | 1          |
| Conduct unbecoming a member of the CPO                     |        | 3          |
| Conflict of Interest                                       |        | 1          |
| Dual Relationship  |        | 2          |
| Failure to obtain informed consent                         |        | 7          |
| Failure to render services appropriate to the user's needs |        | 4          |
| Failure to provide services sought                         |        | 2          |
| Failure to respond to a request in a timely manner         |        | 6          |
| False or misleading statements                             |        | 4          |
| Fees and billing problems                                  |        | 2          |
| Improper supervision                                       |        | 4          |
| Inaccurate Information                                     |        | 1          |
| Inadequate data to support conclusions                     |        | 4          |
| Incompetence   |        | 3          |
| Insensitive treatment of clients                           |        | 3          |
| Quality of services  |        | 4          |
| Sexual abuse   |        | 1          |
|  | TOTAL: | 57         |

| By Nature of Service                      |        | # of Cases |
|---|--------|------------|
| Administration                            |        | 1          |
| Correctional assessment                   |        | 1          |
| Custody & access/child welfare assessment |        | 7          |
| Educational assessment                    |        | 6          |
| Industrial Occupational assessment        |        | 1          |
| Not related to psychological services     |        | 6          |
| Other assessment                          |        | 6          |
| Psychotherapy/counseling                  |        | 17         |
| Rehabilitation/insurance assessment       |        | 11         |
| Supervision                               |        | 1          |
|   | TOTAL: | 57         |

| Decisions received8Decision Confirmed5Decision Unreasonable1Investigation Inadequate1Withdrawn1 | Reviews requested        |   | 13 |
|---|--------------------------|---|----|
| Decision Unreasonable     1       Investigation Inadequate     1                                | Decisions received       |   | 8  |
| Investigation Inadequate 1  | Decision Confirmed       | 5 |    |
|   | Decision Unreasonable    | 1 |    |
| Withdrawn 1   | Investigation Inadequate | 1 |    |
|   | Withdrawn                | 1 |    |
|   |                          | 1 |    |

Dispositions Reached During the Year

- **Dispositions** Dispositions available to the Committee are:
  - Referral of specified allegations of Professional Misconduct or Incompetence to the Discipline Committee
  - Referral of the member to the Executive Committee for incapacity proceedings
  - Requiring the member to appear before a panel of the Committee to be cautioned
  - Taking other action it considers appropriate that is not inconsistent with relevant legislation or by-laws, typically including:
    - Issuing Advice
    - Issuing a written Caution
    - Inviting the member to make undertakings to the College to take remedial action
    - Facilitating a consensual resolution of concerns, between the complainant, where appropriate and in the public interest ("Facilitated Resolution")

The Complaints Committee reached the following decisions with respect to 46 complaints:

| ٠ | Take no Further Action                                   | 21 |
|---|--|----|
| • | Take no Further Action, following Facilitated Resolution | 1  |
| • | Take no Further Action; Frivolous, Vexatious, Made in    |    |
|   | Bad Faith or Abuse of Process                            | 5  |
| • | Take no Further Action; No jurisdiction                  | 1  |
| • | Advice   | 6  |
| • | Oral Caution   | 1  |
| • | Written Caution  | 5  |
| • | Written Caution with Undertakings                        | 3  |
| • | Referral to the Executive Committee                      | 1  |
| ٠ | Referral to the Discipline Committee                     | 2  |
|   |  |    |

The Committee will be entering the 2005-2006 fiscal year with 63 matters pending resolution, brought forward from this fiscal year.

#### **Discipline Committee**

**Introduction** The Discipline Committee conducts hearings into allegations of misconduct and/or incompetence, referred by the Complaints Committee or the Executive Committee. The Committee is also responsible for holding hearings of applications for the reinstatement of a certificate of registration which has been revoked as a result of a disciplinary proceeding.

| Members                         | Janice Currie, Ph.D., C.Psych., Chair  | Council Member   |
|---------------------------------|--|--|
| Weinber S                       | Mary Bradley, M.A.Sc., C.Psych.Assoc.  | College Member   |
|                                 | Jean-Martin Bouchard, M.Ps., C.Psych.Assoc.  | Council Member   |
|                                 | Clarissa Bush, Ph.D., C.Psych.   | Council Member   |
|                                 | Dorothy Cotton, Ph.D., C.Psych.  | Council Member   |
|                                 | Gaye Dale  | Public Member  |
|                                 | Ron Davis, Ph.D., C.Psych.   | Council Member   |
|                                 | Stephen Dukoff, Ph.D., C.Psych.  | College Member   |
|                                 | G. Ron Frisch, Ph.D., C.Psych.   | Council Member   |
|                                 | Maggie Gibson, Ph.D., C.Psych.   | Council Member   |
|                                 | John Goodman, Ph.D., C.Psych.  | College Member   |
|                                 | Nina Josefowitz, Ph.D., C.Psych.   | College Member   |
|                                 | Caroline Koekkoek, M.A., C.Psych.Assoc.  | College Member   |
|                                 | Nicholas Kuiper, Ph.D., C.Psych.   | Council Member   |
|                                 | Vincent Lacroix  | Public Member  |
|                                 | Mark Lawrence  | Public Member  |
|                                 | Maggie Mamen, Ph.D., C.Psych.  | College Member   |
|                                 | Ivan McFarlane   | Public Member  |
|                                 | Mary Ann Mountain, Ph.D., C.Psych.   | College Member   |
|                                 | Ron Myhr, Ph.D., C.Psych.  | College Member   |
|                                 | Susan Nicholson  | Public Member  |
|                                 | Enyie John Onuoha  | Public Member  |
|                                 | Dalia Slonim, Psy.D., C.Psych.   | Council Member   |
|                                 | Josephine Tan, Ph.D., C.Psych.   | Council Member   |
|                                 | Glenn Webster, M.Ed., C.Psych.Assoc.   | Council Member   |
|                                 | Gleini webster, M.Ed., C.Fsych.Assoc.  | Council Member   |
| College Staff                   | Barry Gang, Dip.C.S., C.Psych.Assoc.   | Director, Investigations and Hearings  |
| Support                         | Robert Feldman, LL.B.  | Investigator: Investigations and Resolutions   |
|                                 | Mona McTague, LL.B   | Investigator: Investigations and Resolutions   |
|                                 | Jean-Michel Trussart   | Administrative Assistant: Investigations and<br>Resolutions  |
|                                 | Michelle Langlois  | Administrative Assistant   |
| Matters Before the<br>Committee | Four matters were brought forward from the matters previously considered, were referred to | previous fiscal year; two new matters, and two<br>the Committee during the current fiscal year.    |
|                                 |  | e-hearing conferences during this year. One active iscal year. The decisions made by the Committee |

#### Lada Kemenoff, Ph.D., C.Psych.

are summarized as follows:

A hearing was concluded on September 30, 2005 regarding allegations that Dr. Kemenoff committed acts of Professional Misconduct.

#### **Established Facts**

The following is a summary of information described in an Agreed Statement of Facts:

- Dr. Kemenoff was a member of the College holding a certificate of registration for a psychologist authorizing supervised practice at the time of the conduct complained about
- In the capacity of Research Associate, she led groups in a project testing a multidimensional cognitive neurorehabilitation program
- The complainant, who sustained severe traumatic brain injury in a motor vehicle accident in which his wife was killed, was a project participant
- The complainant expected to derive some psychological benefit by participating in the project
- During the course of his participation in the project, the complainant initiated an exchange of personal e-mails and instant messaging with Dr. Kemenoff, who provided him with her

cellular and home telephone numbers

- During the course of his participation in the project, the complainant urged Dr. Kemenoff to date him
- Dr. Kemenoff initially refused to date the complainant, advising him that it was inappropriate to do so while he was participating in the program and agreeing that they could date at the conclusion of the program
- During the course of his participation in the program the complainant and Dr. Kemenoff went out to dinner, paid for by the complainant
- he complainant alleges that they kissed on the evening of the dinner; Dr. Kemenoff does not dispute this
- The complainant ended his participation in the research program prior to its conclusion
- Dr. Kemenoff and the complainant began to have sexual intercourse shortly after his departure from the program and their personal relationship ended approximately 11 months later
- Over the course of the personal relationship, Dr. Kemenoff and the complainant traveled on a vacation, paid for by the complainant

#### The Panel of the Discipline Committee considered the following issues:

- 1. Was the complainant a "patient" of Dr. Kemenoff, as the term is intended in the Regulated Health Professions Act ("RHPA")?
- 2. If the complainant was a patient, did sexual abuse occur and if sexual abuse did occur, did it involve sexual intercourse or physical sexual relations as described in s. 51 (5)2 of the RHPA (for which the mandatory penalty is revocation of a member's certificate of registration) or touching of a sexual nature or behaviour or remarks of a sexual nature (RHPA s. 1 (3) (b) and (c))?
- 3. Did Dr. Kemenoff provide "psychological" services to the complainant, as they are defined in the Standards of Professional Conduct of The College of Psychologists of Ontario?
- 4. If psychological services were provided to the complainant, did she breach the Standards of Professional Conduct?

#### **Decision of the Panel:**

- Dr. Kemenoff abused and sexually abused the complainant, by engaging in behaviour and remarks of sexual nature towards him and thereby committed professional misconduct
- Dr. Kemenoff engaged in a sexual relationship with the complainant within two years of providing psychological services to him, thereby committing professional misconduct by breaching the Standards of Professional Conduct and failing to maintain the Standards of the Profession
- Dr. Kemenoff engaged in conduct that would be reasonably regarded by members as disgraceful, dishonourable and unprofessional, in that she:
- promised to begin an intimate relationship with the complainant once he terminated his involvement in the research program, a promise which a reasonable person would realize might encourage him to terminate the program prematurely, and an action which may have caused him harm as he did not have the benefit of the full program;
- failed to encourage him to stay in the program once he informed her that he planned to quit the program before completion, which may have caused him harm as he did not have the benefit of the full program;
- undermined the validity and integrity of the research she had been engaged to conduct, by engaging in actions which would have contaminated his participation and therefore contaminated the data which his participation might have provided to the project;
- engaged in conduct which caused him to quit the research program prematurely thereby rendering the data generated by his participation incomplete; and
- Engaged in sexual relations with the complainant within two years of providing psychological services to him.

#### **Reasons for Decision:**

The largely undisputed evidence supported the conclusion that the program offered the potential for treatment in that:

- the purpose of the program was to develop a treatment regime to address clinical deficits
- in order to qualify for the program, the complainant had to meet specified clinical criteria and that while not required to, Dr. Kemenoff would have been expected to have read his medical records
- the program took place in a public institution concerned with health care and the principal investigator's reputation was a factor in the choice of the program
- although participants in the project were advised that there was no guarantee of immediate benefits, they were not dissuaded from hoping for them; the principal investigator stated that generally, anyone who participates in a program will expect to benefit themselves and that the complainant attended each week from another province attested to his motivation
- participants were advised that researchers could share any medically important test results with the participants' physicians
- the Consent Forms and Information Sheet used by the project identified the researchers as "Drs" and described the program as "COGNITIVE REHABILITATION"
- the intervention was individualized in that participants were encouraged to apply the techniques which they had been taught to their individual situations, followed by discussion of this
- although there was no individual monitoring of progress, Dr. Kemenoff did meet with the participants at the end of each program module
- Dr. Kemenoff stated that the complainant would not have been accepted into the program because his test scores were too high, but for his mother's "political and family connections"; although the principal investigator denied that this was true, from Dr. Kemenoff perspective the complainant was not a true research subject
- The intervention constituted treatment and Dr. Kemenoff and the other psychologists involved in the treatment were in a psychologist/patient relationship with the complainant, within the meaning of the practice of psychology, as set out in s.3 of the Psychology Act.
- Dr. Kemenoff's participation in any form of kissing amounted to sexual behaviour and her agreement to date the complainant at the conclusion of the research project constituted a remark of a sexual nature given:
- the intimate personal relationship which had developed while the complainant was still a patient, which Dr. Kemenoff recognized at the time, was a breach of a normal psychologist/patient boundaries
- the extent of the breach of boundaries, which included frequent personal telephone calls lasting up to 260 minutes
- the fact that Dr. Kemenoff knew of the complainant's wish to date her
- The complainant's recollection of the date of commencement of his sexual relationship with Dr. Kemenoff was not sufficiently reliable as to meet the required standard of clear, cogent and convincing evidence in order to determine if the physical sexual intimacy had occurred while he was a participant in the program
- Even if Dr. Kemenoff had not been providing treatment to the complainant as a patient or client, she was still providing psychological services as defined by the Standards of Professional Conduct, which include "research and scholarly activities".
- The purpose of the research program in which the complainant participated was described under the scope of practice set out in the Psychology Act (1991) which includes "maintenance and enhancement of physical, intellectual, emotional, social, and interpersonal functioning"

#### Penalty

Pursuant to s. 51(2) of the Health Professions Procedural Code (the "Code") and in accordance with the Joint Submission on Penalty, the Panel ordered that the following penalty be imposed:

- 1. that Dr. Kemenoff attend before a Panel of the Discipline Committee to be reprimanded and that the fact of the reprimand be recorded on the public register;
- 2. that Dr. Kemenoff's certificate of registration be suspended for a period of 20 months, six

months of which will be suspended provided that Dr. Kemenoff:

- (a) Successfully completes, at her own expense, a course on professional boundaries, approved in advance by the Registrar, prior to June 30, 2006 and provides confirmation to the Registrar when the course is completed; and
- (b) On or before December 1, 2005, Dr. Kemenoff shall undergo a mental health assessment by Dr. Hyman Bloom (the "Assessment"). The terms of the Assessment are as follows:
  - (i) The College will provide Dr. Bloom with the Discipline Panel's Decision. Dr. Bloom will then determine what, if any other materials he will require to carry out the Assessment;
  - (ii) Dr. Kemenoff will cooperate fully with Dr. Bloom and comply with all of Dr. Bloom's requests with respect to steps required to carry out a complete Assessment, including, but not limited to, providing her consent for Dr. Bloom to arrange interviews of others in order to obtain any collateral information he deems necessary to carry out the assessment and undergoing any further testing, including psychological testing, as required by Dr. Bloom;
  - (iii) A report of the Assessment (the "Report") will be provided by Dr. Bloom to the Registrar;
  - (iv) Dr. Kemenoff shall follow all recommendations made by Dr. Bloom, including any recommendation that she undergo therapy;
  - (v) In the event that Dr. Bloom recommends in his Report that Dr. Kemenoff undergo therapy, Dr. Kemenoff shall, within 60 days of the date of the Report, commence therapy with a registered psychologist or psychiatrist (the "Therapist") acceptable to the Registrar, said therapy to continue until the Therapist reports to the Registrar that further therapy is not warranted. Dr. Kemenoff will be responsible for any costs associated with any therapy recommended by Dr. Bloom. The Therapist shall make quarterly reports to the Registrar during the currency of the therapy detailing Dr. Kemenoff's progress and any concerns he or she may have about Dr. Kemenoff's ability to maintain appropriate boundaries in her practice. Dr. Kemenoff will be responsible for any costs associated with the Therapist's reporting to the Registrar; and
  - (vi) The costs of the Assessment are to be shared equally by Dr. Kemenoff and the College.
- 3. The Registrar is directed to impose a term on Dr. Kemenoff's Certificate of Registration that, upon a return by Dr. Kemenoff to active practice, Dr. Kemenoff shall retain the services of a Peer Mentor, at her own expense, for a period of 12 months ("mentoring period") on the following terms:
  - (a) prior to the commencement of the mentoring period, Dr. Kemenoff must be in active clinical practice and providing professional services to clients and must advise the Registrar of the full scope of her practice at that time;
  - (b) Dr. Kemenoff shall commence the mentoring period within 60 days of her return to active practice;
  - (c) the Peer Mentor is to be a registered psychologist who is approved by the Registrar. Dr. Kemenoff may propose to the Registrar the names of three individuals to act as her Peer Mentor;
  - (d) the Peer Mentor is to review Dr. Kemenoff's practice with all recipients of psychological services, including participants in research studies (hereinafter referred to as "clients");
  - (e) prior to the commencement of the mentoring period, the Peer Mentor shall be provided with copies of the Decision and Reasons of the Discipline Committee, and, if available, the Report of Dr. Bloom and, if applicable, the reports of the Therapist;
  - (f) Dr. Kemenoff shall make all current client files available to the Peer Mentor throughout the mentoring period, and if applicable, any ongoing reports of the Therapist;
  - (g) at the outset of the mentoring period, Dr. Kemenoff shall advise all her clients that their files will be made available to the Peer Mentor and may be reviewed by him or her;

- (h) the Peer Mentor will review all aspects of Dr. Kemenoff's practice during the mentoring period to address any issues which may affect her ability to maintain appropriate boundaries with her clients and others to whom she provides professional services;
- (i) the Peer Mentor will meet with Dr. Kemenoff on a bi-weekly basis during the mentoring period; and
- (j) the Peer Mentor will make quarterly reports to the Registrar outlining all issues relating to the mentoring, including but not limited to, the maintenance by Dr. Kemenoff of appropriate boundaries with her clients (in clinical, research and all other settings) and Dr. Kemenoff's self-awareness of, and steps taken by Dr. Kemenoff to address, any mental health issues she may have that could affect her ability to make appropriate judgments with respect to maintaining appropriate boundaries with her clients; and
- 4. that Dr. Kemenoff reimburse the College for funding up to the amount of \$5,000.00 provided for the complainant under the program required under s. 85.7 of the Code.

#### **Reasons for Penalty**

The following is a summary of the panel's reasons for penalty:

- Dr. Kemenoff's actions constitute a serious breach of professional standards which had a negative effect on the complainant, with whom she was supposed to be in a helping relationship
- Her actions had a negative impact upon both the public institution where she was employed and the complainant's mother, and brought the profession into disrepute
  - The panel found the following exacerbating factors:
    - The complainant was very vulnerable at the start of the program, only nine months after his major injuries and the loss of his wife
    - Dr. Kemenoff promised to engage in sexual activity with the complainant after he terminated his participation in the research project, thereby encouraging him to leave the project
    - Sexual intercourse began almost immediately after the termination of the professional relationship
  - The panel found that the mitigating factors included the following:
    - At the time of the sexual abuse and other breaches of professional standards, Dr. Kemenoff was a young and inexperienced psychologist
    - No evidence was presented that Dr. Kemenoff is a predator
    - Dr. Kemenoff agreed to a substantial Agreed Statement of Facts, which shortened the hearing and reduced the stress for the complainant in giving evidence

The panel weighed the following factors in determining the appropriate penalty:

- Dr. Kemenoff's potential for rehabilitation and restoration
- General deterrence for members of the College
- Specific deterrence for Dr. Kemenoff
- Protection of the public
- The panel's desire to stress the seriousness of the misconduct and the harm that it has caused

#### Kenneth Robert MacKinnon, Ph.D.

Dr. Mackinnon's certificate of Registration has been revoked by order of a panel of the Discipline Committee, effective October 12, 2005

A hearing was held on September 12, 2005 into allegations that Dr. MacKinnon committed acts of professional misconduct in that he:

- a) abused and sexually abused a client ("AB") while rendering professional services to her;
- b) failed to maintain the standards of the profession; and
- c) engaged in conduct or performed an act that, having regard to all the circumstances would reasonably be regarded by members as disgraceful, dishonourable or unprofessional.

The following information is a summary of the established facts as well as the Discipline Panel's decision and reasons.

#### **Established Facts**

The following is a summary of the conduct described in the Statement of Agreed Facts:

- Initially, Dr. MacKinnon provided counseling and therapy to AB, her husband (the complainant) and their children;
- Subsequently, Dr. MacKinnon treated AB alone; and
- During the professional relationship, Dr. MacKinnon engaged in a social and then sexual relationship with AB, which continued during the two year period following the end of the professional relationship, and beyond.

#### **Decision:**

Based upon the Statement of Agreed Facts, the plea of guilty by Dr. MacKinnon to the allegations of professional misconduct and submissions by counsel, the Panel decided that Dr. MacKinnon:

- abused and sexually abused AB;
- failed to maintain the standards of the profession; and
- engaged in conduct that would reasonably be regarded by members as disgraceful, dishonourable, or unprofessional.

#### **Penalty:**

The panel accepted the following joint submission on penalty:

- Revocation of Dr. MacKinnon's Certificate of Registration;
- A recorded reprimand; and
- Reimbursement of any payments made by the College under the program for therapy and counseling on behalf of AB.

The counsel for Dr. MacKinnon requested, and with the agreement of counsel for the College, the Panel agreed that, for the purpose only of providing transition and termination of existing patients, the revocation would take effect on October 12, 2005. The Panel ordered that for this brief interim period, a term, limitation and condition be placed on Dr. MacKinnon's Certificate of Registration:

- prohibiting Dr. MacKinnon from accepting new patients effective immediately, and
- limiting his professional activities to;
  - termination of therapy or counseling with existing patients, or
  - transition of therapy or counseling with existing patients to another service provider.

Dr. MacKinnon also undertook not to reapply for membership in the College, or for membership, registration or licensure for professional practice in psychology in any jurisdiction, for five years.

#### Panel's Reasons:

As this was a case of sexual abuse, the Panel considered it its statutory obligation to revoke Dr. MacKinnon's Certificate of Registration.

| 10 Bay Street, Suite 801<br>Toronto, Ontario<br>Canada MSJ 2FR8<br>Tel: (416) 364-4421<br>Fax: (416) 367-8032<br>Email: ch@clarkehenning.com |   | DRT              |  | The College of Psychologists of Ontario<br>anges in net assets and cash flows for the<br>consibility of the College's management.<br>icial statements based on our audit.   | n generally accepted auditing standards.<br>n audit to obtain reasonable assurance<br>sstatement. An audit includes examining,<br>sclosures in the financial statements. An<br>used and significant estimates made by<br>tiatement presentation.   | y, in all material respects, the financial<br>ts of its operations and its cash flows for<br>srally accepted accounting principles. In<br>report that these principles have been<br>ear.   | CLI WHE HENNING LIP<br>CHARTERED ACCOUNTANTS |                                    | <b>-</b>  |
|--|---|------------------|--|---|--|--|--|------------------------------------|---|
| Clarke<br>Henning<br>LLP<br>Chartered Accountants  |   | AUDITORS' REPORT | TO THE MEMBERS OF COUNCIL<br>THE COLLEGE OF PSYCHOLOGISTS OF ONTARIO | We have audited the statement of financial position of The College of Psychologists of Ontario<br>as at May 31, 2006 and the statements of operations, changes in net assets and cash flows for the<br>year then ended. These financial statements are the responsibility of the College's management.<br>Our responsibility is to express an opinion on these financial statements based on our audit. | We conducted our audit in accordance with Canadian generally accepted auditing standards.<br>Those standards require that we plan and perform an audit to obtain reasonable assurance<br>whether the financial statements are free of material misstatement. An audit includes examining,<br>on a test basis, evidence supporting the amounts and disclosures in the financial statements. An<br>audit also includes assessing the accounting principles used and significant estimates made by<br>management, as well as evaluating the overall financial statement presentation. | In our opinion, these financial statements present fairly, in all material respects, the financial position of the College as May 31, 2006 and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles. In accordance with the Coporations Act (Ontario), we report that these principles have been applied on a basis consistent with that of the preceding year. |  | Toronto, Ontario<br>August 4, 2006 | Momber:<br>PCLARIS <sup>2</sup><br>A WOTTANIA NAL |
|  |   |                  | Page i   | Ο 15 το   | 6 to 9   |  |  |                                    |   |
|  | THE COLLEGE OF PSYCHOLOGISTS<br>OF ONTARIO<br>FINANCIAL STATEMENTS<br>YEAR ENDED MAY 31, 2006 |                  | Auditors' Report   | Statement of Financial Position<br>Statement of Operations<br>Statement of Changes in Net Assets<br>Statement of Cash Flows   | Notes to the Financial Statements  |  |  |                                    |   |

# THE COLLEGE OF PSYCHOLOGISTS OF ONTARIO

## ST

| STATEMENT OF FINANCIAL POSITION   |                       |                        |
|---|-----------------------|------------------------|
| AS AT MAY 31, 2006  | 2006                  | 2005                   |
|   | 2224                  |                        |
| ASSETS  |                       |                        |
| Current assets  |                       |                        |
| Cash and equivalents<br>Prepaid expenses and sundry assets                                | S 3,068,678<br>18,442 | \$ 2,700,934<br>18,572 |
|   | 3,087,120             | 2,719,506              |
| Investments (note 3)  | 825,580               | 658,196                |
| Property and equipment (note 4)   | 205,396               | 246,001                |
|   | 4,118,096             | 3,623,703              |
| LIABILITIES   |                       |                        |
| Current liabilities   |                       |                        |
| Accounts payable and accrued liabilities  | 126,076               | 190,456                |
| Registration fees received in advance<br>Current nortion of loan navable <i>(note 5</i> ) | 1,424,848             | 1,030,103<br>38,087    |
|   | 1,550,924             | 1,258,646              |
| Long term debt - loan payable (note 5)  | 3                     | 212,652                |
|   | 1,550,924             | 1,471,298              |
| NET ASSETS  |                       |                        |
| Internally restricted (note 6)  |                       | 367 103                |
| Unit reserve  | 150 000               |                        |
| Investigations and nearings reserve juild<br>Contingency reserve find                     | 575.000               |                        |
| Fee stabilization fund  | 575,000               | •                      |
|   | 1,500,000             | 691,725                |
| Invested in property and equipment<br>Unrestricted  | 205,396<br>861,776    | 246,001<br>1,214,679   |
|   | 2,567,172             | 2,152,405              |
|   |                       |                        |

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#### đ Approved on behalf of the Council: V . Q

President

 $\bigcirc$ 

\$ 3,623,703

4,118,096

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## THE COLLEGE OF PSYCHOLOGISTS OF ONTARIO STATEMENT OF OPERATIONS

YEAR ENDED MAY 31, 2006

ł

2005

2006

| venues<br>Registration fees                   | \$ 2.312.096 | \$ 2.225.684 |
|---|--------------|--------------|
| Examination fees                              | 140,015      | 141,120      |
|   | 103,348      | 71,928       |
| Miscellaneous income                          | 16,453       | 29,464       |
|   | 2,571,912    | 2,468,196    |
|   |              |              |
| Administration (notes 4 and 5)                | 1,370,679    | 1,309,218    |
| Professional services                         | 116,041      | 121,403      |
|   | 271,569      | 257,896      |
| Examination and seminar costs                 | 132,765      | 136,665      |
|   | 88,297       | 77,651       |
| Investigations and resolutions                | 57,029       | 36,085       |
|   | 33,809       | 32,783       |
| Professional organizations                    | 25,433       | 31,611       |
| Communication, education and training         | 43,078       | 33,884       |
| Quality assurance                             | 12,350       | 12,040       |
| Government relations                          | 6,095        | 3,909        |
|   | 2,157,145    | 2,053,145    |
| Ryrace of revenues over evnences for the vear | 5 414 767    | \$ 415.051   |

THE COLLEGE OF PSYCHOLOGISTS OF ONTARIO STATEMENT OF CHANGES IN NET ASSETS

|  |          |                          |                 | 2006  | 96           |  |        |         | 2       | 2005    |
|--|----------|--------------------------|-----------------|---|--------------|--|--------|---------|---------|---------|
|  | Im<br>Re | Internally<br>Restricted | <u>ң 5</u><br>2 | Invested in<br>Property and<br>Equipment                | Unrestricted | ricted   | Total  | lal     | I       | Total   |
| Balance - at beginning of year                                 | \$       | 691,725                  | 69              | S 246,001   | S 1,2        | <b>S</b> 1,214,679 <b>S</b> 2,152,405 <b>S</b> 1,737,354 | \$ 2,1 | 52,405  | \$<br>1 | 737,354 |
| Excess of revenues over expenses<br>for the year               |          |                          |                 | ,   | 4            | 414,767  | 4      | 414,767 |         | 415,051 |
| Inter-fund transfers representing:<br>Purchase of property and |          |                          |                 |   |              |  |        |         |         |         |
| equipment  |          | ,                        |                 | 16,778  | <u> </u>     | (16,778)   |        | ,       |         |         |
| Depreciation expense   |          | •                        |                 | (57,383)  |              | 57,383   |        |         |         | ,       |
| Other transfers  |          | 808,275                  |                 |   | æ            | (808,275)  |        |         |         |         |
| Balance - at end of year                                       | s        | 500.000                  | 6               | S 1.500.000 S 205.306 S 861.776 S 2.567.172 S 2.157.405 | a<br>S       | 61.776   | \$ 2.5 | 67.172  | ŝ       | 152 405 |

# THE COLLEGE OF PSYCHOLOGISTS OF ONTARIO

STATEMENT OF CASH FLOWS YEAR ENDED MAY 31, 2006

| d application fees 5 2,850,902 5 2,<br>103,348 103,348 103,348 103,348 103,348 103,348 10,453<br>ers (2,158,501) (1,<br>(1,6,778) (1,<br>0,5,571) (1,<br>0,5,571) (1,<br>16,778) (1,<br>16,7  |  |        | 2006     | 2005         |
|---|--|--------|----------|--------------|
| on fees <b>S 2,850,902 \$ 3</b><br>16,453<br>(2,1557) (<br>9,557) (<br>9,557) (<br>9,257)<br>(16,778)<br>(16,778)<br>(16,7384)<br>(16,7384)<br>(16,7384)<br>(16,7384)<br>(16,7384)<br>(16,7384)<br>(16,7384)<br>(16,7384)<br>(16,7384)<br>(16,7384)<br>(16,7384)<br>(16,7384)<br>(16,7384)<br>(16,7384)<br>(16,7384)<br>(16,7384)<br>(16,7384)<br>(16,7384)<br>(16,7384)<br>(16,7384)<br>(16,7384)<br>(16,7384)<br>(16,7384)<br>(16,7384)<br>(16,7384)<br>(16,7384)<br>(16,7384)<br>(16,7384)<br>(16,7384)<br>(16,7384)<br>(16,7384)<br>(16,7384)<br>(16,7384)<br>(16,7384)<br>(16,7384)<br>(16,7384)<br>(16,7384)<br>(16,7384)<br>(16,738)<br>(16,7384)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16,738)<br>(16 |  |        |          |              |
| on fees <b>S</b> 2,850,902 <b>S</b> 103,348<br>103,348<br>(2,116,455<br>(2,1557) (<br>(9,557) (<br>(9,557) (<br>(16,778)<br>(16,7384)<br>(16,7384)<br>(16,7384)<br>(16,7384)<br>(184,162)<br>367,744<br>2,700,934 2   | Cash flows from operating activities                 |        |          |              |
| 103,348<br>16,453<br>16,453<br>(2,1557) (<br>(15,57)<br>(9,557) (<br>(15,56)<br>(16,778)<br>(16,778)<br>(16,778)<br>(16,778)<br>(16,7384)<br>(16,7384)<br>(184,162)<br>367,744<br>2,700,934<br>3,068,678  | Cash received from registration and application fees | \$ 2,  |          | \$ 2,370,729 |
| 16,453<br>(2,158,501) (<br>(9,557)<br>(9,557)<br>(9,557)<br>(9,557)<br>(16,778)<br>(16,778)<br>(16,778)<br>(16,778)<br>(16,778)<br>(16,778)<br>(16,778)<br>(16,778)<br>(184,162)<br>(184,162)<br>(184,162)<br>(184,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(194,162)<br>(  | Interest received                                    |        |          | 71,928       |
| (2,158,501) (<br>(9,557) (<br>(9,557) (<br>(9,557) (<br>(9,557) (<br>(16,778) (<br>(  | Miscellaneous income received                        |        | 16,453   | 29,464       |
| (9,557)<br>802,645<br>802,645<br>(16,778)<br>(16,778)<br>(16,778)<br>(16,7384)<br>(16,7384)<br>(16,7384)<br>(16,7384)<br>(184,162)<br>367,744<br>2,700,934<br>3,068,678   | Cash paid to employees and suppliers                 | ,<br>2 | 158,501) | (1,922,032)  |
| 802,645<br>(250,739)<br>(16,778)<br>(16,778)<br>(16,778)<br>(184,162)<br>367,744<br>2,700,934<br>3,068,678  | Interest paid  | •      | (9,557)  | (11,161)     |
| (250,739)<br>(16,778)<br>(16,778)<br>(167,384)<br>(184,162)<br>367,744<br>2,700,934<br>3,068,678  |  |        | 802,645  | 538,928      |
| (250,739)<br>(16,778)<br>(16,778)<br>(184,162)<br>(184,162)<br>367,744<br>2,700,934<br>3,068,678  | Financing activities                                 |        |          |              |
| (16,778)<br>(16,778)<br>(167,384)<br>(184,162)<br>367,744<br>2,700,934<br>3,068,678   | Bank loan repayments                                 | Ŭ      | 250,739) | (38,087)     |
| (16,778)<br>(167,384)<br>(184,162)<br>367,744<br>2,700,934<br>3,068,678   | Investing activities                                 |        |          |              |
| (167,384)<br>(184,162)<br>367,744<br>2,700,934<br>3,068,678   | Purchase of property and equipment                   |        | (16,778) | (18,618)     |
| (184,162) (<br>367,744<br>2,700,934 2<br>3,068,678 2  | Net purchases of investments                         | )      | 167,384) | (245,102)    |
| 367,744<br>2,700,934<br>3,068,678   |  | )      | 184,162) | (263,720)    |
| sf year 2,700,934 3,668,678   | Change in cash and equivalents during the year       |        | 367,744  | 237,121      |
| 3,068,678   | Cash and equivalents - at beginning of year          | 2,     | 700,934  | 2,463,813    |
|   | Cash and equivalents - at end of year                | 3,     | 068,678  | 2,700,934    |
|   | Cash and equivalents consists of:<br>Cash            |        | 281.850  | 169.010      |
| id equivalents consists of:<br>381 850  | Short term investment pool                           | 6      | 786,828  | 2,531,924    |
| 281,850<br>2,786,828  |  |        |          |              |

\$ 2,700,934

\$ 3,068,678

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THE COLLEGE OF PSYCHOLOGISTS OF ONTARIO

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED MAY 31, 2006

## 1. PURPOSE AND ORGANIZATION

the self-governing body established by the provincial government to regulate the practice of psychology in Ontario, under the terms of the Psychology Act (1991) and the Regulated Health Professions Act (1991). The College's mission is to regulate the provision of psychological The College of Psychologists of Ontario/L'Ordre Des Psychologues de L'Ontario ("College"), is services in the public interest by setting the standards for competent and ethical practice. The College is a not-for-profit organization incorporated without share capital under the laws of Ontario and, as such, is exempt from income taxes.

## 2. SIGNIFICANT ACCOUNTING POLICIES

#### General

accounting principles using the accrual method of accounting. Under the accrual method of These financial statements have been prepared in accordance with Canadian generally accepted accounting, revenues are recorded when earned and expenses are recorded when incurred

### Cash and Equivalent

Cash and equivalents consists of cash at bank and short term investment pool with investment broker.

#### Investments

Investments are recorded at cost plus accrued interest which approximates its market value.

### Property and Equipment

Furniture and equipment are recorded at cost. Depreciation is provided on a straight line basis over the estimated useful lives of the assets at the following annual rates:

- 5 years
   3 years Furniture and equipment
  - Computer equipment

Leasehold improvements are recorded at cost and are amortized over the term of the lease.

### Revenue Recognition

and Registration fees are billed on a fiscal year basis commencing June 1st of each year recognized as income on a fiscal year basis. All other fees and income are recognized as revenue when the services are provided or as earned.

### Use of Estimates

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the year. Actual results could differ from those estimates.

## THE COLLEGE OF PSYCHOLOGISTS OF ONTARIO FON 5

| /EAR I  | YEAR ENDED MAY 31, 2006  |                                 |  |                         |   |
|---------|--|---------------------------------|--|-------------------------|---|
| INVES   | 3. INVESTMENTS   |                                 |  |                         |   |
|         | Details of investments are as follows:   |                                 |  |                         |   |
| •••     |  |                                 | 2006                                   |                         | 2005                                    |
|         | Cost plus accrued interest<br>Provincial government bonds and commercial instruments at varying<br>rates between 3.0% to 4.75%, maturing from 2008 to 2013   | \$                              | 404,971                                | ↔                       | 253,046                                 |
|         | Outatanteed investment certificates at varying rates between 3.5% to 4.0%, maturing from 2006 to 2010  |                                 | 420,609                                |                         | 405,150                                 |
|         |  | Ś                               | 825,580                                | s                       | 658,196                                 |
|         | Market value   | \$                              | 819,658                                | ÷                       | 660,125                                 |
| . PROPI | 4. PROPERTY AND EQUIPMENT  |                                 |  |                         |   |
| -       | Details of property and equipment are as follows:  |                                 |  |                         |   |
|         | Accumulated<br>Cost Depreciation   | ted<br>on                       | Net I<br>2006                          | Net Book Value<br>06 20 | alue<br>2005                            |
|         | Furniture and equipment S 43,003 S 34,552<br>Computer equipment 48,478 32,878<br>Leasehold improvements 315,164 133,319  | 52 \$<br>19                     | 8,451<br>15,600<br>181,345             | 101<br>801              | 17,052<br>14,981<br>213,968             |
| • •     | \$ 406,645 \$ 201,249  | 49 S                            | 205,396                                | 6 \$                    | 246,001                                 |
|         | Administration expenses in the Statement of Operations includes depreciation expense of \$57,383 (\$52,700 - 2005).  | udes                            | depreciati                             | ou                      | xpense of                               |
| DNOT :  | 5. LONG TERM DEBT - LOAN PAYABLE   |                                 |  |                         |   |
| ~ ~     | Bank loan with interest at bank prime rate, repayable in monthly principal payments of \$3,174 plus interest, was secured by a hypothecation of investments in the amount of \$346,000, and a general security agreement over the assets of the College. The loan was repaid during the current fiscal year. | <pre>/ princ the an n was</pre> | sipal payr<br>nount of \$<br>repaid du | nents<br>3346,0         | of \$3,174<br>000, and a<br>the current |
| • •     |  |                                 | 2006                                   |                         | 2005                                    |
|         | Bank loan<br>Less current portion  | \$                              |  | <del>69</del>           | 250,739<br>38,087                       |
| • •     |  | s                               |  | \$                      | 212,652                                 |

Administration expense in the Statement of Operations includes interest on bank loan of \$9,557 (\$11,161 - 2005).

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| THE COLLEGE OF PSYCHOLOGISTS OF ONTARIO |  |
|---|--|
|   |  |

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED MAY 31, 2006

6. NET ASSETS - INTERNALLY RESTRICTED

The Council of the College has internally restricted net assets to be used for specific purposes. These funds are not available for unrestricted purposes without approval of the Council. The internally restricted net assets at May 31 are as follows:

2005

2006

| 350,000 \$ -                             | 575,000 -                | 575,000 -              | - 691,725         | <br>1,500,000 \$ 691,725 |
|--|--------------------------|------------------------|-------------------|--------------------------|
| Investigations and Hearings reserve fund | Contingency reserve fund | Fee stabilization fund | Core reserve fund | 5                        |

Investigations and Hearings Reserve Fund

The Investigation and Hearings Reserve fund is designated to cover costs including legal costs, for the conduct of inquiries, investigations, discipline hearings, fitness to practice hearings, appeals and payments under the program for funding for therapy and counselling which exceed annual budget provisions for those activities.

## Contingency Reserve Fund

The Contingency Reserve Fund is designated to provide for extraordinary expenses that exceed or fall outside of the provisions of the College's operating budget and to fund the College's obligations in extreme circumstances as determined and approved by the Council.

### Fee Stabilization Fund

The Fee Stabilization Fund is designated to minimize or delay the impact of year-over-year changes in revenues or expenses on membership renewal fees.

### Core Reserve Fund

The core reserve fund is to be utilized in extreme circumstances as determined and approved by the Council.

## 7. FINANCIAL INSTRUMENTS

The College's financial instruments consist of cash and equivalents, investments, sundry assets and accounts payable. It is management's opinion that the College is not exposed to significant interest, credit or currency risk arising from these financial instruments.

The fair value of these financial instruments, except for investments, approximate their carrying value due to the short term nature of the instruments. The fair value of investments are disclosed in note 3.

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## THE COLLEGE OF PSYCHOLOGISTS OF ONTARIO NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED MAY 31, 2006

## 8. LEASE COMMITMENTS

The College is committed to annual rental payments under leases for office equipment and premises, expiring 2011 as follows:

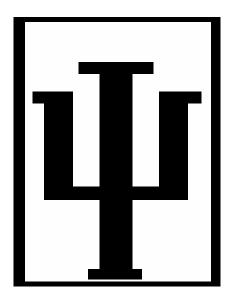
|                           |            | -  | remises | E  | uipment |
|---------------------------|------------|----|---------|----|---------|
|                           |            |    |         |    |         |
| Fiscal year ending May 31 | 2007       | \$ | 100,447 | \$ | 15,366  |
|                           | 2008       |    | 109,579 |    | 13,947  |
|                           | 2009       |    | 109,579 |    | 12,430  |
|                           | 2010       |    | 109,579 |    | 4,846   |
|                           | 2011       |    | 116,101 |    | 4,038   |
|                           | Thereafter |    | 73,052  |    | 24,230  |
|                           |            | ŝ  | 618,337 | s  | 74,857  |

In addition, the College is responsible for its proportionate share of operating costs and realty taxes on premises which in 2006 amount to \$111,600 (2005 - \$117,200).

## 9. GUARANTEES AND INDEMNITIES

The College has indemnified its past, present and future directors, officers and volunteers against expenses (including legal expenses), judgments and any amount actually or reasonably incurred by them in connection with any action, suit or proceeding, subject to certain restrictions. The College has purchased directors' and officers' liability insurance to mitigate the cost of any potential future suits and actions, but there is no guarantee that the coverage will be sufficient should any action arise. In the normal course of business, the College has entered into agreements that include indemnities in favour of third parties, either express or implied, such as in service contracts, lease agreements and purchase contracts. In these agreements, the College agrees to indemnify the counterparties in certain circumstances against losses or liabilities arising from the acts or omissions of the College. The maximum amount of any potential liability cannot be reasonably estimated.

#### THE COLLEGE OF PSYCHOLOGISTS OF ONTARIO L'Ordre des psychologues de L'Ontario



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