

**COUNCIL MEETING**  
**2012.04**  
**September 21, 2012**

**PRESENT:**

Robert Gauthier, M. Ed, C.Psych.Assoc., Vice-President  
Ruth Berman, Ph.D., C.Psych.  
Peter Farvolden, Ph.D., C.Psych.  
Abby Goldstein, Ph.D., C.Psych  
Mustaq Khan, Ph.D., C.Psych.  
Jane Ledingham, Ph.D., C.Psych  
Lise Mercier, Ph.D., C.Psych.  
Glenn Webster, M.Ed., C.Psych. Assoc.  
Judy Cohen, Public Member  
Vincent Lacroix, Public Member  
Peter McKegey, Public Member  
Ethel Teitelbaum, Public Member

**Regrets:**

Milan Pomichalek, Ph.D., C.Psych., President  
Allyson Harrison, Ph.D., C.Psych  
Ivan McFarlane, Public Member

**Staff:**

Catherine Yarrow, MBA, Ph.D., C.Psych.,  
Registrar & Executive Director  
Rick Morris, Ph.D., C.Psych.,  
Deputy Registrar & Director: Professional Affairs  
Barry Gang, Dip.C.S., C.Psych. Assoc.,  
Director: Investigations & Hearings  
Lesia Mackanyn, Director: Registration  
Stephanie Morton, Manager: Administration  
Prema Shankaran, Assistant to the Registrar, Recorder

**2012.04.00**

**Call to Order**

The Vice-President chaired the Council meeting and called the meeting to order at 9:00AM.

**2012.04.01**

**Approval of the agenda:**

The following changes were made to the agenda:

Moved:

.02b (1b) Investment Report to .06b  
.02c(1) Executive Committee Report to .06c

**It was MOVED Lacroix  
That the agenda be approved as amended.**

**CARRIED**

.01b Minutes:

(1) Minutes of Open meeting of Council 2012.03 on June 1, 2012

**It was MOVED Teitelbaum  
That the minutes of the Open meeting of Council 2012.03 on  
June 1, 2012 be approved as presented.**

**CARRIED**

(2) Action List Status Report

**Action Item CY**

**To contact local policy individual in e-Health Ontario:**

The Registrar has had e-mail communication with the e-Health Policy Analyst

**Action Item CY**

**To call the clerk of the Standing Committee on General Government to see  
whether a date has been scheduled for review of Bill 41**

The College has been working through the FHRCO and no date has been  
scheduled for review of Bill 41

The following item was added to the Action List:

**Action Item Registration Committee**

**Review the current process and report to Council on any changes  
recommended with respect to permitting the use of the title "Doctor" by a  
masters level psychologist or psychological associate who subsequently  
acquires a doctoral degree.**

There was no further discussion of this Action Item

(3) Minutes of the **IN CAMERA** meeting at the Council Meeting  
2012.03 on June 1, 2012

**(a) It was MOVED Mercier  
That the minutes from the IN CAMERA meeting at the Council  
meeting 2012.02 on June 1, 2012 be approved as presented.**

**CARRIED**

**2012.04.02**

**Consent Agenda items**

**It was MOVED Goldstein  
That the Consent agenda items be approved.**

**CARRIED**

**2012.04.03**

**Strategic Issues**

There were no Strategic issues for discussion at this Council meeting.

**2012.04.04**

**Policy issues**

.04a Report from the Task Force on Shaping the Future of Psychology in Ontario

The Council received a report from the Task Force on Shaping the Future of Psychology Regulation in Ontario. The Chair of the Task Force reported that the Task Force met by teleconference on August 23, 2012.

The Academic members on Council commented that if the College should consider Psy.D. in addition to Ph.D. as the standard for entry to the profession, it should be noted that the universities in Ontario have not showed interest in increasing the number of Psy.D. programs. The demand for internship placements is expected to peak in 2013.

The Task Force plans to identify current and future needs for Psychological services and will hold consultations with stakeholders to gather more data. A survey will be sent to the Chiefs of Psychology in School Boards. The Task Force will be developing recommendations to Council. An interim report will be provided to the Council meeting in December 2012 and a Final report to the Council meeting in March 2013.

The Task Force will be meeting by teleconference on November 15, 2012.

**It was MOVED Ledingham  
That the report from the Task Force on Shaping the Future of  
Psychology Regulation in Ontario be accepted.**

**CARRIED**

The Council thanked the Task force for all the work that has been done.

.04b Regulation Updates:

(1) Registration:

The Registrar reported that in December 2011, the Registration Regulation amendments (academic credentials requirements and elimination of reference to guidelines) which were approved by Council had been submitted to the Ministry of Health and Long-Term Care along with the with Mobility and Housekeeping amendments. The Ministry advised that they would proceed with Mobility and Housekeeping amendments only and any other amendments would need to be resubmitted at a later date

The Registrar has resubmitted the Registration Regulation amendments dealing with academic credentials requirements and elimination of reference to guidelines to the Ministry of Health and Long-Term Care. The Ministry has acknowledged receipt of the amendments submitted on June 13, 2012 and hopes to process the outstanding submissions during the next 12 months.

The Ministry also advised that there has been a reorganization of Staff and the College's regulation submission has been assigned to a new Policy Analyst.

**It was MOVED Mercier**

**That the report on the Registration Regulation Amendments be received.**

**CARRIED**

(2) Quality Assurance Regulation

The Deputy Registrar provided a report to Council that the Quality Assurance Regulation amendments were submitted to the Ministry of Health and Long-Term Care in August 2012 and the Ministry acknowledged receiving the amendments. There have been no further questions or inquiries from the Ministry.

Both the Registration and Quality Assurance Regulation Amendments have been assigned to the same policy analyst at the Ministry.

**It was MOVED Goldstein**

**That the report on the Quality Assurance Regulation Amendments be received.**

**CARRIED**

The Registrar commented that under the Agreement on Internal Trade (AIT) and the related amendments to the Regulated Health Professions Act (RHPA), the College cannot require mobility applicants registered elsewhere in Canada to write the Jurisprudence and Ethics Examination in order to become registered in Ontario.

At the Jurisprudence and Ethics Examination Committee meeting in June 2012, the Registrar discussed with the Committee the possibility of the College offering an alternate format of the Jurisprudence and Ethics Examination (JEE). The requirements for the Jurisprudence examination vary among other regulators in Ontario and other provincial psychology regulators. Some other provinces permit the requirement of a Jurisprudence examination.

An alternative approach taken by another RHPA college is to require all members to take the exam within the first year of registration and every 5 years thereafter. The Exam is offered on-line and can be attempted as many times as needed to pass. There is no charge for taking the exam.

The Registrar commented that the College could develop an on-line format of the JEE that the mobility applicants could take within the first year of registration. The Jurisprudence and Ethics Examination Committee believes that the present exam could be adapted into an on-line format. There would be some costs involved in developing the on-line exam. There would need to be a regulatory change.

The Council agreed that it would be better for the mobility applicants to take an exam that included Ontario legislation relevant to the practice of psychology in addition to knowledge of regulatory legislation. The legislative environment changes over time and it would be good for all members to retake the exam every 5 years to stay current.

The Council directed that the Registrar develop a proposed budget for development of an on-line format of a post-registration Jurisprudence and Ethics Examination including development costs and a training module to replace the current JEE exam.

Responding to a question on the budgetary implications for this project, the Registrar commented that the College has funds for Special projects which could cover the development costs. The project would be included in the budget for the year 2013-2014.

**Action Item CY**

**Budget proposal for development of an on-line format of the post-registration Jurisprudence and Ethics Examination (JEE) including development costs and a training module to replace the current JEE exam.**

**2012.04.05**

**Business issues**

.05a Reports from Committees:

(1) Registration Committee:

The Council reviewed the Annual report for 2011-2012 and a report on the activities of the Registration Committee from June to September 2012.

The Registration Committee reported that a larger number of cases are being reviewed at each meeting resulting in longer meetings.

The Committee has created a template for a Retraining Plan Proposal form. The Committee noted that there are not many academic programs offering courses for non-registered applicants because of the unprecedented high demand for such courses and space constraints. The College recognizes self-directed or group-directed reading programs.

Responding to a comment that internationally trained applicants feel that there is a lack of assistance from the Ministry and Universities in finding bridging programs, the Chair of the Registration Committee said that the College does help in developing retraining plans.

**It was MOVED Teitelbaum**

**That the Annual Report for 2011-2012 and the report on the activities of the Registration Committee from June 1, 2012 to September 20, 2012 be received.**

**CARRIED**

Discipline Committee

The Council reviewed the Annual report for 2011-2012 of the Discipline Committee.

**It was MOVED McKegney**

**That the Annual Report of the Discipline Committee for 2011-2012 be received.**

**CARRIED**

Inquiries, Complaints and Reports Committee (ICRC)

The Council reviewed the Annual report for 2011-2012 and a report on the activities of the Inquiries, Complaints and Reports Committee (ICRC) from June to September 2012.

**It was Moved Mercier**

**That the report on the activities of the Inquiries, Complaints and Reports Committee (ICRC) from June 1, 2012 to September 20, 2012 be received.**

**CARRIED**

Quality Assurance Committee (QA)

The Council reviewed the Annual report for 2011-2012 of the Quality Assurance Committee.

There have been no meetings of the Quality Assurance Committee since June 1, 2012.

**It was MOVED Ledingham  
That the Annual Report of the Quality Assurance Committee for 2011-2012 be received.**

**CARRIED**

Client Relations Committee

The Council reviewed the Annual report for 2011-2012 of the Client Relations Committee.

There have been no meetings of the Client Relations Committee since June 1, 2012.

**It was MOVED Ledingham  
That the Annual Report of the Client Relations Committee for 2011-2012 be received.**

**CARRIED**

Fitness to Practice Committee

The Chair of the Fitness to Practice Committee reported that there had been no referrals to the Fitness to Practice Committee in 2011-2012 and there were no meetings of the Fitness to Practice Committee during the year.

**It was MOVED Lacroix  
That the Annual Report of the Fitness to Practice Committee for 2011-2012 be received.**

**CARRIED**

Jurisprudence and Ethics Examination Committee

**It was MOVED McKegney  
That the Annual Report of the Jurisprudence and Ethics  
Examination Committee for 2011-2012 be received.**

**CARRIED**

Executive Committee

**It was MOVED Lacroix  
That the Annual Report of the Executive Committee for 2011-  
2012 be received.**

**CARRIED**

The Annual Report for Council will be provided to the Council meeting in December 2012.

.05b Financial:

(1) Audit 2011-2012

(a) Audited Financial Statements year-ending May 31, 2012

Presentation of Audited Financial Statements by Mr. Vinay Raja,  
Clarke Henning LLP

The Vice-President welcomed Mr. Vinay Raja, Auditor, Clarke Henning LLP to the Council meeting and invited him to present the Audited Financial Statements for the year ending May 31, 2012 to the Council. Mr. Raja commented that the FAC had reviewed the draft Audited Financial Statements at their meeting on August 22, 2012.

Mr. Raja discussed the following documents that had been provided to Council:

Independent Auditor's Report

Financial Statements for the year ending May 31, 2012

Draft Audited Financial Statements:

Mr. Raja congratulated the College on a clean audit. There were no unusual transactions and no issues that needed to be discussed with the management. The College is in a healthy financial position and has a surplus at the end of the financial year 2011-2012. The College has an Operating Reserve of up to 18 months.

Mr. Raja commented that there have been changes in the Accounting Standards for not for profit organizations. The College

will not need to adopt International Auditing Standards but can continue to use the Canadian Auditing Standards.

Responding to a question on the audit of a regulatory College by the Canada Revenue Agency, Mr. Raja commented that tax rules for not for profit organizations may change in the next few years. The Canada Revenue Agency has not issued guidelines on surpluses held by not for profit organizations. Mr Raja will provide further information to the Registrar as it becomes available.

The Council thanked Mr. Raja for attending the Council meeting and providing a very clear report. The Council also congratulated the Staff on the excellent financial management.

(b) Report from the Finance and Audit Committee (FAC) to Council  
The Council received an oral report from the FAC on their meeting on August 22, 2012. The auditor reviewed the Audited Financial Statements with the FAC. The FAC recommended that the Audited Financial Statements be brought to the Council meeting for approval. The FAC is not recommending a fee increase for 2013-2014.

**It was MOVED McKegney  
That the oral report from the Finance and Audit Committee be received.**

**CARRIED**

(1) Motion to approve the Audited Financial Statements  
Motion to approve the Reserve Fund Transfer  
The Audited Financial Statements for 2011-2012 show a transfer of funds from Premises Reserve Fund to the Unrestricted net assets to cover the cost of leasehold improvements to the College offices that were completed during the 2011-2012 fiscal year.

**It was Moved Ledingham  
That the transfer of \$117,547 from the Premises Reserve Fund to the Unrestricted net assets be approved.**

**CARRIED  
Abstained:Teitelbaum**

**It was MOVED Lacroix  
That the Audited Financial Statements for the year 2011-2012 be approved.**

**CARRIED**

(3) Appointment of Auditors for 2012-2013

**It was MOVED McKegney  
That the firm of Clarke Henning LLP be appointed as the  
auditors for the 2012-2013 fiscal year for the College of  
Psychologists of Ontario.**

**CARRIED**

(b2) Variance Report to May 31, 2012

The Registrar provided to the Council the Variance Report to May 31, 2012 and reviewed the items that are projected to exceed the budgeted amount by more than \$1,000. The Registrar reported that at the end of the fiscal year 2011-2012, the College had a surplus of \$211,000 instead of the deficit of \$244,100 that had been projected in the budget that had been approved.

The Registrar commented that there had been an increase in registration revenue due to an unusually large number of applications and more supervised practice members.

**It was MOVED McKegney  
That the Variance Report to May 31, 2012 be received.**

**CARRIED**

.05c Registrar's Position Description - Revised: **IN CAMERA**

The Vice-President informed the observers that this agenda item would be discussed **IN CAMERA**.

**It was MOVED Teitelbaum  
That the Council move IN CAMERA to review the proposed  
amendments to the Registrar's Position Description.**

**CARRIED**

At the end of the **IN CAMERA** session,

**It was MOVED Lacroix  
That there being no further business, the IN CAMERA session  
of the Council meeting be concluded.**

**CARRIED**

The open meeting of Council was resumed and the Council reported that they had reviewed and approved the proposed amendments to the Registrar's Position Description.

**2012.04.06**

**Other Business**

.06a

Date of the next Council meeting

(1) The Council confirmed the following dates for Council meetings:  
Friday December 14, 2012

(2) Proposed dates for Council meetings in 2013:

The Council confirmed the following dates for Council meetings in 2013:

Council Training Day on Thursday March 21, 2013

Council Meeting on Friday March 22, 2013

Council Meeting on Friday June 21, 2013

.06b

Investment Report

This item was moved from the Consent agenda to the Business agenda for further discussion.

The College's Investment advisors have asked whether the College may consider making a change to the Investment policy to permit the purchase of a wider selection of bonds.

The Registrar will consult with other similar organizations and the auditor and provide their recommendations to the Finance and Audit Committee when they meet prior to the Council meeting in December 2012.

**Action Item CY**

**To consult with other similar organizations and the auditor re possible amendments to investment policy**

.06c

Executive Committee Report

This item was moved from the Consent agenda to the Business agenda for further discussion.

At their meeting on July 27, 2012, the Registrar advised the Executive Committee that the possibility of prescription privileges for Psychologists is being considered by a taskforce appointed by the Ontario Psychological Association (OPA).

The Council received a copy of a letter that was approved by the Executive Committee and sent by the President to the President of the Ontario Psychological Association (OPA). The letter stated that should the OPA Board of Directors decide to make a submission to the MOHLTC, Council direction would be sought respecting the development of appropriate regulatory mechanisms.

The Council noted that the College would need to develop regulatory mechanisms to ensure competence in the performance of this controlled act including appropriate standards for education and training, evaluation, professional practice and continuing professional development. The Council agreed that the process of developing the needed regulatory amendments would require considerable time and effort and that the College's mandate is the protection of the public.

**It was MOVED Ledingham  
That should the Minister of Health and Long-Term Care  
consider extending to members of the College of  
Psychologists of Ontario the authority to prescribe  
psychotropic medication, in the interests of public protection,  
the College would take the necessary steps to regulate the  
competent performance of this controlled act.**

**CARRIED  
Unanimous**

**2012.04.07**

**Adjournment**

There being no further business

**It was MOVED Lacroix  
That the Council meeting be adjourned.**

**CARRIED**

The Council meeting was adjourned at 1:50PM.

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Robert Gauthier, M. Ed, C.Psych.Assoc.,  
Vice-President

**Minutes approved at the Council meeting on December 14, 2012**